

The finalized PWTC Safety policy is below. This policy, names and contact information of current members of the Safety Committee, and links to the online submission forms for accidents and complaints are to be added to the PWTC website by the webmaster under Members-only content on the webpage currently titled 'Bicycle Safety'. The finalized Safety Policy is to be published in the QR.

Portland Wheelmen Touring Club Safety Policy:

It is the policy of the Portland Wheelmen Touring Club to develop and foster a culture of safe riding and to develop training, communication, and corrective procedures to implement this policy.

The responsibilities of the Members-at-Large positions on the Executive Board are hereby expanded to include safety education as the standing Safety Committee. One member-at-large will serve as Chair. Responsibilities include but are not limited to:

- Target provision of monthly articles on safety and related topics for publication in the Quick Release (QR). Contributors may be members or nonmembers with a unique perspective on road safety. Articles may include summaries of outside articles if appropriate citations or links are included.
- In consultation with the Program Committee Chair solicitation of a county sheriff, police officer, lawyer, or other community member to speak at a club meeting about rules of the road and cycling safety at least once/year.
- Recommend short (5-7 min.) videos on bicycle skills or safety to be incorporated into club meetings as agenda items or as links on the club website.
- Work with Road Captains in any revision of the "Safety Spiel" (found on the website page "Ride Leader Info").
- Work with Road Captains in planning of Ride Leader meetings.
- Report Committee activities at monthly Board meetings.

The duty of the Membership Secretary is expanded to include electronic distribution of the document 'Riding Safely in Groups' (to be found at this URL <http://pwtc.com/wp-content/uploads/2017/10/RidingInGroupsFull.pdf>) to all new and renewing members upon receipt of their membership dues.

The duty of the Club President is expanded to include publication of a short description and explanation in the QR of our liabilities and how our insurance addresses them, to be updated every year after insurance renewal.

Ride Leaders and/or members involved in accidents are responsible for reporting them online to the Safety Committee. A link to the online accident submission can be found under 'info for Ride Leaders' and under 'Bicycle Safety'. The Safety Committee will present descriptive information regarding any accidents at Board meetings as an agenda item to determine if measures could have prevented the accident and what action may possibly prevent a recurrence. The accident, the discussion it provokes, and any conclusion will be documented in Board meeting minutes, but also reported in the QR if deemed essential to share with members. A yearly summary of accidents and follow-up regarding affected riders is to be presented to the board by the Safety Committee at the December board meeting.

The Board encourages on-the-road communication between riders to address unsafe actions in a timely manner, but if additional response is needed, complaints regarding reckless riders are to be submitted to the Safety Committee. In turn, the Safety Committee will present descriptive information regarding any specific incident to the Board. The discussion it provokes and response by the Board should be reported in the meeting minutes (specific names kept confidential) and also reported in the QR (specific names kept confidential) if deemed instructive to share with members.

Accident free months are to be rewarded by adding an extra raffle prize at the following month's club meeting.